



ERASMUS STUDENT PLACEMENT OFFER

(Erasmus-Praktikumsangebot für Studierende)

Please fill in all fields in English.

Bitte füllen Sie alle Felder in Englisch aus.

EMPLOYER INFORMATION (Information Organisation/Unternehmen)	
NAME OF ORGANISATION/ ENTERPRISE (Name der Organisation/ des Unternehmen)	Neue Mittelschule St.Georgen/ Stiefing
ADDRESS (Adresse)	St.Georgen 115
POSTAL CODE (PLZ)	8413
CITY (Stadt)	St.Georgen an der Stiefing
COUNTRY (Land)	AT - Austria
TELEPHONE (Telefon)	+43 3183/7630
FAX	+43 3183/763016
E-MAIL	direktion@nms-stgeorgen.at
WEBSITE	www.hs-stgeorgen.at
NUMBER OF EMPLOYEES (Anzahl der Mitarbeiter/innen)	12
SHORT DESCRIPTION OF ORGANISATION/ ENTERPRISE (Kurzbeschreibung der Organisation/des Unternehmens)	Our school is situated within the rural commune St. Georgen with ca 1200 inhabitants. This commune is the centre of a larger parish. The students of our school are living in St. Georgen and in the surrounding communes. In our commune are too less jobs so many



	<p>people have their jobs outside.</p> <p>The school board (the commune of St. Georgen) has a very positive position to the school even the funds are very limited.</p> <p>At the moment our school has about 60 students (in the age of 11 – 14 years) and is the smallest general secondary school in our district. But this offers the chance to teach in a very personally and human atmosphere.</p> <p>The contact with parents is very good and so our school got the award “Steirische Schulcharta”.</p> <p>Also students with special needs – physical or mental – get the possibility to develop their personalities and their possibilities.</p> <p>We have a lot of experiences with COMENIUS school projects and one very positive experience with a school assistance. A new COMENIUS school assistance will refresh and extent our EU – activities.</p> <p>Although St. Georgen is a small community it is close to Graz, the state capital of Styria and so this place combines rural atmosphere</p>
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CONTACT DETAILS (Kontaktinformation)

CONTACT PERSON (Kontaktperson)	Mag. Sabina Kelz
DEPARTMENT/FUNCTION (Abteilung/Funktion)	Headmaster
TELEPHONE (Telefon)	+43/3183/7630
FAX	+43/3183/763016
E-MAIL	direktion@nms-stgeorgen.at
OTHER (Sonstiges)	0664/9605061

PLACEMENT INFORMATION



(Informationen zum Praktikum)	
DEPARTMENT/FUNCTION (Abteilung/Funktion)	English assistant
DESCRIPTION OF ACTIVITIES (Beschreibung der Tätigkeiten)	<p>The main commitment should be the communication in language education. An assistant should help language teachers and class teachers to teach English, especially oral communication. Also in geography, art and culture, environment or sports are interesting topics for our school due to the aptitude and knowledge of the assistant.</p> <p>We can offer the possibility to take part in all school events at school but also in projects like sport weeks.</p> <p>Our primary school is also interested to work with an assistant.</p>
DURATION (Dauer)	06-10-2014 - 30-06-2015
WORKING HOURS PER WEEK – FULL TIME (Arbeitszeit pro Woche - Vollzeit)	30 hours/week
CITY (Stadt)	<p>St.Georgen/Stiefing</p> <p>St. Georgen is situated 30 km south of Graz. Its 18 km apart from the Intl. Airport of Graz, with connections to Vienna (Austria), Frankfurt, Munich and Cologne (Germany), London-Stansted (Great Britain), Palma de Mallorca (Spain).</p> <p>From Graz you can reach St. Georgen by bus or train + bus (5km to the railway station).</p> <p>The distance to Leibnitz, the district's capital, is not more than 15 km by bus.</p> <p>The distance to Maribor (Slovenia) is about 40 km (bus+train).</p>
ACCOMODATION (Unterkunft)	We can give information on potential accommodation
HELP WITH FINDING ACCOMODATION (Hilfe bei der Suche einer Unterkunft)	We can give information on potential accommodation



PAYMENT OR OTHER BENEFITS (Bezahlung oder andere Vergütungen)	n.a.
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REQUIREMENTS (Anforderungen)

ORAL AND WRITTEN LANGUAGE SKILLS (Sprachkenntnisse – mündlich und schriftlich)	English for teaching
COMPUTER SKILLS (PC-Kenntnisse)	yes
DRIVING LICENSE (Führerschein)	no

OTHER (Sonstiges)

DOCUMENTS TO BE SUBMITTED (Zu übermittelnde Dokumente)	certifications
APPLICATION DEADLINE (Bewerbungsfrist)	27-06-2014