



HELLENIC REPUBLIC  
MINISTRY OF EDUCATION AND  
RELIGIOUS AFFAIRS-----  
STATE SCHOLARSHIPS FOUNDATION  
(I.K.Y.)  
DIRECTORATE FOR SPECIAL  
PROGRAMMES  
AND INTERNATIONAL  
SCHOLARSHIPS  
UNIT FOR EUROPEAN UNION  
PROGRAMMES  
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## ERASMUS Placement Offer Form

EMPLOYER INFORMATION	
Name of Organization	National Bank of Greece S.A.
Address	86, Aiolou str
Postal Code	102 32
City	Athens
Country	Greece
Telephone	+30 210 3341000
Fax	+30 210 3341076
e-mail	HRstrategy978@nbg.gr
Website	<a href="http://www.nbg.gr">http://www.nbg.gr</a>
Number of Employees	9777 (as of 31/3/2014)
Year of Foundation	1841
Contact Person	Zanni Polyxeni
Department/Function	NBG Group HR Strategy Division
Direct Telephone Number	+30 2103341403

Direct Mobile	+30 6972996997
Direct e-mail address	zanni.polyxeni@nbg.gr
Short Description of the Company	<p>National Bank of Greece is one of the largest banking groups in Greece, with diversified activities in all key financial sectors. With total assets of € 111 billion, NBG Group employs c. 37,600 staff in Greece and abroad.</p> <p>The domestic network is comprised of 540 branches and 1,396 ATMs. Outside Greece, NBG Group is active in 12 countries via 1,235 banking units. Activities are conducted through 9 subsidiary banks in Turkey, Bulgaria, Romania, F.Y.R.O.M., Serbia, Albania, Cyprus, South Africa and Malta. NBG also runs branches in Egypt and the U.K. and a representative office in Australia.</p> <p>NBG implements a corporate social responsibility program, highlighting its commitment to the community. Its contribution consists of a broad range of sponsorships and funding in the areas of culture, science and research, sports and the environment. The group holds the 148th place among the Top 1,000 banks in the world for 2013, according to "The Banker-Financial Times".</p>

## PLACEMENT INFORMATION

Number of positions offered for student placement	<p>3 (Compliance Unit Trainee)</p> <p><b>The title of the internship position should be clearly mentioned in candidates' application.</b></p>
In the Department/Function (where the position is offered)	NBG Group Compliance Division
Description of activities the student will be involved in	<p>Handling issues related to:</p> <ul style="list-style-type: none"> <li>• Regulatory Framework (e.g. legislation for AML/CFT, consumer protection, investor protection, personal data protection, Basel III-CRD V)</li> <li>• Corporate Governance</li> <li>• Customer Complaints</li> <li>• Quality Management of Products and Services</li> <li>• Project Management</li> </ul>

Duration	12 months
Working Hours/Weekly Hours	37 hours / week Monday - Thursday: 7.5 hours Friday: 7 hours
City	Athens
Help with finding Accommodation	No
Financial Contribution	Yes: €400/month
Other - Estimated Commencement Date:	1/9/2014

## REQUIREMENTS

Study Field	<p>Postgraduate studies in one of the following fields:</p> <ul style="list-style-type: none"> <li>- Banking and Finance</li> <li>- Law</li> <li>- Business and administration (broad programs)</li> <li>- Management and Administration (broad programs)</li> </ul> <p><b>A university transcript / document presenting candidates' postgraduate degree average grade up to date should be attached to their application.</b></p> <p><b>Additionally, a university transcript / document presenting candidates' undergraduate degree grade should also be attached.</b></p>
Oral and Written Language Skills	<p>English (level: C2)</p> <p>Knowledge of Greek language will be regarded as an additional asset</p>
Computer Skills	MS Office (Word & Excel)
Drivers license	No
Other - Additional Selection Criteria	<p>Specialization in one of the following fields will be considered an additional asset:</p> <ul style="list-style-type: none"> <li>- Capital Markets and Securities Law</li> <li>- Anti-Money Laundering / Combating the Financing of Terrorism</li> <li>- Corporate Governance</li> </ul>

	<ul style="list-style-type: none"><li>- Consumer Protection</li><li>- Personal Data Protection</li><li>- ISO Certification – Quality Management Standards</li></ul>
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Place, Athens

Date, 25/4/2014

Signature



**VASSILIS GAVROGLOU**  
**DIRECTOR OF HR STRATEGY DIVISION**