

Trakya University Journal of Social Science accept only the articles that contain the following conditions.

1. In order for the articles to be published in the Journal they should not be previously published or accepted for publication elsewhere. Papers presented in a scientific meeting but not published may be accepted for publication in the Journal provided that their status is mentioned.
2. Writers have all responsibility for their studies.
3. It is advised to follow the Institute of Turkish Language (TDK) in articles.
4. Articles should be typed in Times New Roman font, the margins of A4 paper are arranged so as not to exceed 20 pages, at the top 6.2 cm, at the bottom 5.5 cm, the right and left 4 cm, the top information 5.2 cm, the bottom information 5 cm, the volume 1 cm. Articles that exceed 20 typed pages may not be printed in the. Journal.
5. Articles not published in the Journal are not returned to the authors.
6. The paragraphs should start leaving a 1 cm space. The main title should be centered and in capital letters and placed after leaving the first 4 lines of the paper blank. The subtitles should be placed in accordance with the paragraph layout (leaving a 1 cm space). The name(s) of the writer(s) should be written below the heading and on the right. The academic title of author(s), his/her institution (university, faculty, department or other) and electronic mail adress should be given as footnotes. No title other than academic title may be used.
7. The Turkish abstract is placed after the headline and author names. Abstract word is written in capital letters and in the middle of the page. After the Turkish abstract, there must be placed English abstract version. Key Words are written under both summaries. Above the abstract title should be written in capital letters, the name of the study is recorded in capital letters. Abstracts must be at least 200 and no more than 300 words.
8. The articles in research and review are organized in Abstract, Introduction, Review and Conclusion. In articles written in foreign language, the types of the aforementioned parts in foreign language are used and the same arranging should be made.

Footnotes

9. The sources used in an academic article are mentioned in footnotes. The sources are given in detail in the first place and in accordance with the order specified in the following examples.

a. Books

Author's Name, Surname, Book's Name (in italics), Publisher, Edition, Publishing Place, Year, Page Number.

Example: Halil Seyidođlu, *Bilimsel Arařtırma ve Yazma El Kitabı*, Güzem Publications, 9. Edition, İstanbul, 2003, p. 34.

b. Essays:

Author's Name, Surname, Essay's Name (in quotation), Journal's/Book's name (in italics), Volume No, Issue No, Publishing Place and Year, Page Number.

Example: Ali Berat Alptekin, "Azerbaycan ve Türkiye'de Tanınan Ortak Aşıklar", *Türk Dünyası Dil ve Edebiyat Journal*, Issue 7, 1990, Ankara 1999, p. 33.

c. Bulletins and Yearbooks:

Publishing Authority, Publication Name (italic), Publication Place and Year, Page Number.

Example: Devlet İstatistik Enstitüsü, *Statistical Yearbook of Turkey 1997*, Ankara 1998, p.17-21.

d. Internet-Based Resources:

Author Name and Surname, Title of the Document, Title of the Study (if applicable), Edits or File Number (if relevant), Address and Access Road, Visit Date (in parentheses). If so, the page number is specified. General footnote is applied according to the application of the normal reference in the books and articles using the internet environment. However, the specified data applications are also included.

Example: Beytullah Yılmaz, "Küçük ve Orta Büyüklükteki İşletmelerin Toplumda Üstlendikleri Roller Bakımından Analizi", <http://www.dtm.gov.tr/ead/DTDERGI/ocak%202004/kucuk.htm>, (18.02.2006), p. 3.

Example: Türkiye'nin Katılım Yönünde İlerlemesi Hakkında 2004 Yılı Düzenli Raporu, Avrupa TopluluklarıKomisyonu,Brüksel, http://www.aggs.gov.tr/uploads/files/ilerleme_raporu_2004_tr.pdf (07.10.2005)

References

10. According to the "author and year" method, the surnames, the year of publication and the page number of the author should be used in the text.

a. If the name of the author is in text, the year of the source must be enclosed in parentheses.

Example: Yildirim (1966). or giving the page number, Yildirim (1966: 70-97).

b. In some cases, the author's name can be given in parentheses.

Example: New developments are being recorded in this area. (Raths, 1967: 40-85).

c. If two sources written by the same author in the same year are shown, they are given below.

Example: Gates (1967a: 45-50; 1967b: 130-170).

d. If the source is two writers, only the surnames are written.

Example: Massialas and Cox (1966: 37-66).

e. The studies published in the same year by two authors whose surnames are the same are distinguished by the first letters of their names.

Example: Smith, O. and Smith, B. (1958: 251-251).

f. If the source of the source is more than twice, all surnames are included in the first order.

Example: Bursalıoğlu, Aydın, Kaya, (1995: 120-145).

g. In the subsequent sources, "etc." is used.

Example: Bursaliođlu etc. (1995: 120-145).

h. Sources given in an array format are sorted by the most recent date into the old one, enclosed in parentheses and separated by a semicolon.

Example: According to recent developments on this subject (Cobb, 1972: 221, Flanders, 1970: 124, Bursaliođlu et al., 1995: 31).

References:

11. The title **REFERENCES** in capital letters should be centered. The works in sources should be in 10 font size. Since the works in the references section are listed alphabetically by surname, the works will not be given section numbers and the authors' titles will not be used. The references list is given as Author's Surname, Name, the essay's title if any (in quotation), journal's and book's name (in italics), compiler's or translator's name if any, Volume, Issue No, Edition if any, Publishing Place and year. If more than one work of an Author are used as references, they should be listed by date from the oldest to the newest or by alphabetical order. In the bibliography, 1 cm each source should be written inside.

a. Books

Example: Akdađ, Mustafa, Türkiye'nin İktisâdî ve İçtimâî Tarihi, C. 1, İstanbul 1974.

b. Journals

Example: Sađsan, Mustafa, "Devlet: Gelişen Teknolojiler ve Kamu Sektörü", Stratejik Analiz, Sayı: 19, Kasım 2001.

12. Images, figures and graphics should not exceed the writing page area and they should be clear enough to be printed offset. Their number and name should be given below the respective figures or graphics.

13. In one issue, more than two works containing the same writer as the first name are not published. If they are sent more than two times during the period, those who are not the first two are transferred to the next number.

14. References system, footnote format and bibliography the American Psychological Association (APA) style should be used. The MLA and APA-VI criteria should be the version the authors will take into account.

Note: Trakya University Social Sciences Institute Postgraduate Thesis Writing Principles and Rules can be viewed for those who are not in the Publishing Principles of Trakya University Journal of Social Science.